



International American School of Cancun, A. C.

Privacy Notice

Based on Articles 15 and 16 of the Mexican Federal Law on the Protection of Personal Data Held by Private Parties, we inform you that the International American School of Cancun, located at Calle de Acceso Mz 17 Lot 36 Rancho SM 309, between Sinai and Residencial Campestre Access, within the municipality of Benito Juarez, Quintana Roo CP. 77560 Mexico, is responsible for collecting, using, and protecting the privacy of the personal data of our students and parents.

Protection of Information

The International American School of Cancun AC ensures the security, integrity, privacy and confidentiality of information collected.

Information Collection and Use

Your personal information will be used for the following purposes:

- To provide education to students for their development activities
- To provide students and parents with various services or products that are related to those already contracted or acquired
- To comply with the obligations we have undertaken with you

For the purposes of this privacy notice, we may collect some or all of the following personal information: name, age, marital status, sex, address, phone and / or cell phone, email, Facebook ID and / or twitter, autograph, schooling, RFC and / or CURP, family data, skills and academic performance, health information and information psychological and financial information and assets.

Failure to provide us with this information may result in our not being able to

- Support the student's academic development
- Improve our service and attention
- Inform you of events and situations related to the student

Information Access, Cancellation, Revision and Opposition

You have the right to access, rectify, and cancel personal data, to oppose to the use of the same or revoke consent for the purpose that you have given us.

In case of the above, it is necessary to send the request to our offices or to contact us at 998 8822274 / primary@ciac.edu.mx for primary, or at 998 8822269 / highschool@ciac.edu.mx for junior high and high school.

Depending on the type of request, it may become impossible for the International American School of Cancun, AC, to continue to support the student's academic development. Parents would be informed of this decision in due time.

Information Sharing and Disclosure

Your personal data may be transferred to and processed in and out of the country by persons other than the International American School of Cancun, AC. Your information may be shared with our service providers, to provide student insurance, food, medical care, yearbooks, printing services, recreational activities for students, and to promote academic development, among others.

In special situations, and always with a request from the owner or legal representative, psychological evaluations of students may be shared with external therapists for the purpose of providing special counseling for the student.

Changes to This Privacy Policy

We reserve the right to make changes at any time or updates to this privacy notice. These can be viewed them in our offices and on our website: www.ciac.edu.mx

The date of the last update to this Privacy Notice: July 15, 2016.